



All Saints Benhilton School Association

ASBSA Meeting 09/11/15 at All Saints Benhilton School 7.30 p.m.

Name	Position	Parent/Staff
Jo Elliot	Ash Rep	Parent
Megan	Maple Rep	Parent
Vicky McShane	Larch Rep	Parent
Michelle Bates	Acorns Rep	Parent
Sophie Fewings	Catering	Parent
Alison Booner	Catering	Parent
Kerry Guest	Chair	Parent
Vladka Newsome	Vice Treasurer	Parent
Sabrina Ariy	Treasurer	Parent
Dominique Pink	Vice Chair	Parent
Sara Langley	Buyer	Parent
Saira Walji	Buyer	Parent
Mrs Ros Sutton		Head teacher
Linda du Toit	Hazel Rep	Parent
Sharon Ferns		Deputy Head
Karen Hutchings	Record Secretary	Grandparent
Apologies		
Karen Buckley	Willow Rep	Parent
Clare Parish	Chestnut Rep	Parent
Michelle Rose	Ash Rep	Parent
Jayne Sales	Beech Rep	Parent
Liz Yangou	Chestnut Rep	Parent
Jo Longmuir	Elm Rep	Parent

<p>2 Raising Money this year for?</p>	<p>a) Lighting down the path by the office? Mrs Sutton said that she agreed that this needed to be done but she didn't think it was something ASBSA should pay for and it was something the School should be responsible for.</p> <p>b) New Kits for the Football Team? Kerry advised that the football kit was not looking that great. Mrs Sutton said that this was something ASBSA could pay for. Kerry said that she had spoken to Mr Clark to get a breakdown of what is needed and they were going to replace any kit that had seen better days. Mr Clark had advised what was needed and she would investigate the prices. Mrs Sutton said that it might be a good idea to contact whoever supplied the kit before as they might still have the print run and suggested that Kerry liaise with Mrs Haywood re this.</p> <p>Kerry advised that it had been suggested that someone should be designated to liaise with the Teams. It was noted that we hadn't got a Netball Team at the moment but there was a Netball Club. Also, there was an Athletics Club. It was noted that Candice had offered to do this and they could also ask Leigh to be a go between.</p> <p>Mrs Sutton advised the meeting that she had been contacted by The Royal Marsden to have an advert in their Magazine and as they are our chosen Charity this year, she would suggest that we did this. It was agreed by all that this was a good idea and that the £185 cost would be paid in addition to the 10% monies that will taken from the profits at the end of the year donated to them.</p> <p>Jo said that there were issues that have been raised around accessibility to the playground by wheel chair users: Mrs Sutton advised that they were looking a tithes but a number of ides haven't been practicable as they need to allow for a certain gradient. They had looked at a 'Zig Zag' path parallel to the pavement but they were now investigating the possibility of a lift next to the Junior Gate and in the meantime they have purchased a collapsible ramp for events and advised that the ramp was there for anyone who needed to use it and they only had to contact the office to advise them of this.</p> <p>Michelle said that it did stop her from socialising with the parents which is important as the Class Rep for Acorns and she would phone ahead to</p>	<p>Action</p> <p>School</p> <p>Kerry</p> <p>Kerry/Mrs Haywood</p> <p>Kerry/Candice/Leigh</p> <p>Agreed by all</p> <p>School Ongoing</p>
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<p>3 Cake Sale Feedback:</p>	<p>advise the office when she needed this.</p> <p>Mrs Sutton advised that they now had a new Surveyor who had been allocated to them by the Diocese who is very proactive and if anyone could come up with an idea it would be him and it was he who had suggested the lift.</p> <p>Kerry thanked Michelle and Jo and all the helpers. Jo said that in the end they had 17 – 18 helpers and they had mostly been Reception parents.</p> <p>Saira said that she thought that the Crèche had worked well. Kerry said that there had been a concern, as some children weren't collected from their class room. Mrs Ferns advised that there had been a misunderstanding by some of the staff, who hadn't realised that we had a Crèche and on the piece of paper it has said to take them to the office at 3.15 p.m. and some did that. Mrs Sutton said it had been a bit of a day on that Tuesday, as it was the first day back from half term.</p> <p>She said that there had been loads of cakes and the children had done their homework sheets and it had worked well. However, she felt that it would have been easier if the cakes had been unpacked just before they were sold. Jo advised that this was because it had been thought at the start that there weren't going to be enough helpers, so they were unpacked and they had to go out and buy cling film. Mrs Sutton said that the main problem had been the Artwork Gallery being in the Parish Room and therefore the cakes couldn't be left there.</p> <p>It was noted that the Junior Cake Sale would be next year, either in February or March and would be sited after a weekend.</p> <p>Kerry advised that they had made £345 in all which included the uniform sale.</p>	
<p>4 Christmas Cards Feedback:</p>	<p>There had only been 6-7 people per class who had done these. Dominique said it was nice that the children had been given the opportunity and it had been great.</p> <p>Kerry said she would like to thank Linda and Vladka for organising people to count the money.</p>	
<p>5 Treasury Issues:</p>	<p>a) Changes of Mandate and Online Banking: Sabrina advised that they were taking Mrs Ferns off the Mandate and putting Mrs Stanley-Bristow on. Mrs Sutton advised that the Auditor was coming in and the file</p>	

	<p>glitter.)</p> <p>Nursery Area: This will be the shopping area where children can buy any left-over Secrets from the Friday run by Poplar class</p> <p>Louise Phelan will also be running a stall in there selling festive decorations and a letter will be going out next week to advise that there will be boxes in the office for people, to drop in donations and Louise will come in everyday to collect. Louise has her helpers arranged and there will also be uniform sales in there as well run by Chestnut class</p> <p>Raffle: It was suggested that Prizes will be in the office on the day, so people can see them when they come in. Mrs Sutton said that this would be fine.</p> <p>Refreshments: These will be in the Hall/Maple class. Kerry advised that Vicky will be donating a cake for 'Guess the weight.'</p> <p>Discussion around whether there would be a cake sale. After discussion, it was agreed that it would be silly not to accept donations from The Bakery. Sophie said that if we had special cakes we could charge more for them and it was agreed that there would be a Cake Stall outside the Kitchen and the 'Krispy Kremes' can go with them and that Maple would run the cake stall.</p> <p>Also, there would biscuit decorations for the Nursery class to run. It was noted that the biscuits supplied should be nut free.</p> <p>Food: Sophie advised that there would be 'Pulled Gammon' in baps with piccalilli/pickle. Turkey and Cranberry Baps and Brie and Cranberry Baps as the vegetarian option. They were also looking at doing tomato soup and hot sausage rolls. It was noted that there needed to be room for Michelle's chair, whilst she is helping.</p> <p>Alison she would speak to Karen to see if they could use the oven.</p> <p>There would be canned drinks, hot</p>	<p>Elm</p> <p>Poplar</p> <p>Louise Phelan</p> <p>Chestnut</p> <p>Maple Class</p> <p>Vicky</p> <p>Maple</p> <p>Nursery</p> <p>Sophie/Alison</p> <p>Alison</p>
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<p>8 New Events:</p>	<p>Discussions re the Face Painting: Mrs Sutton said that some of the staff liked doing this and she would ask for volunteers and also Year Six like doing this. Mrs Ferns agreed and said that they were very good at it!</p> <p>It was agreed there was a need to buy some new paints, as most have dried out and they might carry bacteria. Kerry said she would source and buy these she would also look at stencils for this.</p> <p>It was also agreed to also do Glitter Tattoos. It was suggested that maybe Year Six would also like to do this? Mrs Ferns said she would speak to them about this.</p> <p>Sophie advised that she had a supply of glitter tattoos at home and it was agreed that this would be sited in the Hall.</p> <p>Photo Shoot: After discussion it was thought that as the photographer would only have space for twelve families and that they would have to be pre-booked; that there wasn't the time and space for this.</p> <p>There will be sign up sheet for volunteers and Mrs Sutton would look for easels to put in the playground for the Juniors. Boxes for the wrapping will be left in Reception with wrapping.</p> <p>Some raffle prizes will be kept back for the helpers – their names will go in a box. There will also be presents for the Father Christmas'</p> <p>Newly New Clothes Sale: Kerry advised that this would take place in January and Maxine would be running this. This will take place after school and an advert will go out after the Extravaganzas.</p> <p>There will be a Coffee Morning in the New Year.</p> <p>Meeting finished at 9.30 p.m.</p> <p>Next Meeting: sometime in January 2016 – to be confirmed.</p>	<p>Staff/Year 6</p> <p>Kerry</p> <p>Mrs Ferns</p> <p>Sophie to supply</p> <p>Agreed not to do this, this Year</p> <p>Mrs Sutton to source easels</p> <p>Kerry</p> <p>Maxine</p> <p>Kerry</p>
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